

SES News Print

School of Engineering and Sciences
Glenda Golobay, Principal
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http://www.scusd.edu/com_office/fcpro/EngineeringandSciences.htm

October 29, 2007

Issue No. 3



Principal's Message

Volunteers

Volunteers are very important to our school. Our volunteers assist us in numerous ways. We had volunteers assisting us with our summer Day Camp, duplicating and stapling our handbook, organizing our supplies and equipment and many other tasks which helped us get moved into our interim site.

There is an administrative regulation for SCUSD which specifically deals with volunteers and the required process for utilizing volunteers on our campus. There are three categories of volunteers described in this regulation. (see attached for specifics on the three screening levels)

We truly value our volunteers, but we are required to follow our Board Policies and Administrative Regulations. We need to have our volunteers go through the fingerprinting and background checks in order to be compliant.

Please visit the Serna Center @ 5735 47th Avenue to complete the process. There is also information available on the district website at; http://www.scusd.edu/volunteer_office/index.htm.

Once you have completed this requirement please let the office know so they can confirm your eligibility with the district.

Picture Day

**Friday
November 9th**

Order Forms will be sent home the week before. Please dress in dress code attire.

School Contact Information

Principal: Glenda Golobay
SI Facilitator: Shannon Fouchard
Ofc. Manager: Bethany Carter
Phone: (916) 433-5423
Office Hours: 8:30 am - 4:30 pm
Website: schools.scusd.edu

School Breakfast & Lunch

<http://www.scusd.edu/nutrition/menus.htm>. See attached handout.

School Apparel Update

There is still time to order your school polo shirts and sweatshirts. We have extended the date to **Friday, November 2nd.**

Confirmation of address

Parents, if you have moved since applying to the school please confirm that the office has your correct address and contact information on file.

Calendar

October

31st—Halloween

November

2nd Periods 1-6, no advisory

9th Picture Day

12th Veteran's Day—no school

21st—23rd Thanksgiving Holiday—no school

School Safety

The “DROP OFF/PICK UP” lane in the front of the school is for dropping off and picking up your student. There is NO PARKING ALLOWED.

Please remember that skateboards, rollerblades and bikes are not allowed on campus at anytime. Bikes are to be locked up at the bike racks located on the back northeast corner of the yard area only. Please ensure that you lock them up securely.

PTSA Update

We had a nice turn-out of parents at our PTSA informational meeting October 23rd. We will be sending out Nomination forms in the mail. Please send in your nominations no later then November 6th at 3 p.m.

The “POTENTIAL” Positions are:

| | |
|------------|-------------------------|
| President | Fundraising Chairperson |
| Vice Pres. | Hospitality |
| Secretary | Website |
| Treasurer | |

<http://www.capta.org/sections/resources/downloads/toolkit-2007en-10.pdf>

The nominating committee will review nominations to prepare an appropriate ballot of candidates.

School Site Council

Thank you to those that participated in the election of our School Site Council members. They are:

Parents:

Tracey Schaal
Jenifer Mojonier
Cynthia Metzger
Ramon Salazar

Teachers:

Linda Horton
John Xiong
Julie Beall

Students:

Will be announced in
the next Newsletter.

Principal:

Glenda Golobay

SES Student Body

Thank you to the students that participated in the Student Body Election. Your 2007/2008 Student Body is as follows:

Student President Bradley Forrer

Student VP Mary Chew

Student Secretary Alison Lewis

Student Treasurer Chie Hong Yee

7th Grade President Simone Armendariz

7th Grade VP Mark Cox

9th Grade Bakari Sims

9th Grade Malik Hudson

Applications for Free & Reduced Meals

Parents need to complete, sign and return the applications to the school office by November 2nd. This form is necessary to be completed and turned in by all families regardless if you need the assistance or not.

VOLUNTEER SCREENING REQUIREMENTS

NO SCREENING REQUIRED – LEVEL 1

Screening is not required for volunteers who have no student contact and whose duties are primarily conducted off campus. *Examples include parents who volunteer on behalf of their child's school to correct papers, make telephone calls to other parents, bake cookies for the class or attend a school-wide event where they are fully supervised by staff.*

SCREENING REQUIRED – LEVEL 2 & 3

To protect students, SCUSD policy requires that all other volunteers, including parent volunteers, be screened. Different levels of screening are required for the different types of volunteers:

VOLUNTEERS WITH NO UNSUPERVISED STUDENT CONTACT – Level 2 (Staff Supervisor Present)

Regular volunteers who will NOT be working directly with students and/or have NO unsupervised contact with students must only pass the sex offender screening. *Office volunteers and volunteer instructional aides are examples.* A prospective volunteer in this category must complete a [SOC-1 form](#) and submit it to the school site. There is no charge for this screening.

VOLUNTEERS WITH POSSIBLE UNSUPERVISED STUDENT CONTACT – Level 3 (No Staff Supervisor Present)

Volunteers whose work duties involve direct student contact when there is any possibility that such contact may occur outside the direct supervision of SCUSD staff must pass the fingerprinting (full background check.) *Examples might include mentors, field trip drivers or chaperones or volunteer coaches.* Fingerprinting includes a full review of the applicant's criminal background check, including sex offenses, driving and drug and alcohol convictions. A prospective volunteer in this category must complete a [BC-1 form](#) and submit it to the school site for approval before coming to the district office to complete the fingerprinting. Please check with the school site about how to handle the cost.